

Charlottetown Yacht Club Junior Sailing Instructor 2019

Full-time temporary Position (8-9 weeks)

Description:

This position is responsible for the delivery of the CANSAIL Curriculum to youth enrolled in the Junior Sailing program of the Charlottetown Yacht Club. The Junior Sailing Instructors maintain equipment and strive to provide a safe and enjoyable time for the students at the Charlottetown Yacht Club.

Duties include:

- Instructional
 - Provide and promote a safe and ethical learning environment.
 - Communicate issues to either the Head Junior Instructor and/or the Junior Sailing Director in a timely manner.
 - Create lesson plans following the CANSail guides, using appropriate teaching styles
- Attend regular staff meetings.
- Complete Progress reports for students under their direction instruction.
- Maintain Sail Canada certifications and make a valid effort to seek professional development as often as possible.
- Obey the Sail Canada Code of Conduct.
- Encourage instructors to seek professional development annually or biannually
- Maintain
 - CYC Property & Equipment
 - Ensure coach boats and dinghies are cleaned and secured at the end of each day Where possible or practical conduct repairs on CYC equipment.
 - Report equipment deficiencies to the Head Instructor/CYC Manager as soon as practical.
 - Ensure junior sailing shed is clean and secured at the end of each day
 - Participate in pre-season setup and post season tear down of applicable equipment and boats, which may include CYC members, junior sailors, parents and junior sailing staff.
- Communicate with Supervisors, Peers, Parents and Students
- Be in constant communication with parents, coaches and students.
- Report directly the Head Junior Instructor and to the General Manager of CYC.
- Communicate with the Junior Sailing Director weekly
- Remain updated on national sailing and racing standards.
- Maintain a standard of professionalism and instill this in other instructors.
- Fundraising/Promotions/Awards night
- Assist the Junior Sailing Director & Head Junior Instructor with scheduled fundraising activities.
- Assist the Head Junior Instructor & Junior Sailing Director in hosting a graduation night for students.
- Other duties as required by the Head Junior Instructor and General Manager of the CYC.

Qualifications & Certifications:

All Instructors must be a minimum of 16 years of age and be certified through the National Sport Authority (Sail Canada) and have the following credentials as a minimum:

- Cansail 1-2 Coach
- VHF Operators Certificate
- CPR/First Aid
- Coach Boat Safety

Salary:

Base \$13.50 plus increases for coaching levels and experience.

Final determination based upon the Junior Sailing Pay Matrix.

Bi Weekly Hours: 80 hours bi-weekly

Application deadline:

February 25, 2019

Resumes can be submitted to: manager@cyc.pe.ca
